
VETERANS' EMPLOYMENT AND TRAINING SERVICE

POST AWARD CONFERENCE 2020

AUGUST 5, 2020

FOA-VETS-20-01

U.S. DEPARTMENT OF LABOR

PRESENTERS

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Office of Grants and Training
Veterans' Employment and Training Service
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AGENDA

- Expenditure of Program Year 2019 and 2020 Funds
- Grant Modifications
- COVID Impact



EXPENDITURE OF FUNDS

PROGRAM YEAR 2019

- July 2019, grants were awarded with Terms and Conditions and a period of performance of July 1, 2019 – June 30, 2020
- A budget and budget narrative were accepted and the grant was executed
- Quarterly Reports were submitted timely

PROGRAM YEAR 2020

- 2020 Option Year awardees
 - Terms and Conditions remained the same as 2019
 - Period of Performance (PoP) extended to June 30, 2021
- New grants awarded with a PoP July 1, 2020 – June 30, 2023
 - The 424A is one-year funding and the Budget Narrative describes three-years of funding

RULES FOR EXPENDITURE

For Each Year's Funds

- All Uniform Guidance, Department of Labor, and Veterans' Employment and Training rules and regulations apply, regardless of the year the money was awarded

PY 2019 Approved Budget

	Expended Through June 30, 2020				Unexpended
Salaries \$	250,000	\$	200,000	\$	50,000
Supplies \$	15,000	\$	10,000	\$	5,000
Travel \$	10,000	\$	5,000	\$	5,000
Training/ Services \$	75,000	\$	50,000	\$	25,000
Overhead \$	100,000	\$	100,000	\$	-
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Total Award \$	450,000				
Balance		\$	365,000	\$	85,000

QUESTIONS?





GRANT MODIFICATIONS

WHAT IS A MODIFICATION?

- Mechanism to Change Aspects of the Grant Agreement
 - Must be completed in accordance with:
 - 2 CFR 200.308
 - Terms and Conditions



WHY DO A MODIFICATION?

- To address resolution of Condition(s) of Award
- Change Indirect Cost Rate
- Budget Realignment more than 10% of award
- Change Authorized Representative
- Change of Address or in Organization/Institution Name
- Change to the Statement of Work



OVERALL PROCESS

- Grantee communicates with GOTR and submits modification package
- GOTR reviews and concurs
- Regional Office/Administrator reviews and concurs
- National Office/Director reviews and concurs
- Office of Grants Management/Grant Management Specialist reviews, concurs and builds modification
- Grant Officer reviews and awards modification
- If Funding: Chief Financial Officer confirms monies available and transfers to PMS

FEDERAL REVIEW

DETERMINE IF IT IS IN THE BEST INTEREST OF THE GOVERNMENT

- Meet the needs of HVRP
- Achieve higher outcomes
- Expand target areas to reach more veterans
- Improve the quality of services
- Factually accurate and mathematically correct

DESCRIPTION AND JUSTIFICATION

- Describe **everything** that is changing
- Describe the specific impact the proposed change will have on the program
 - How will the change improve services, serve more veterans, get more veterans into training, get more veterans jobs, or better jobs, etc?
- Request to purchase food or bicycles, transportation tokens etc, you must have a written standard operating procedure 2 CFR 200.302(b)(7)



COVER LETTER

- Address to Grant Office on the organization's letterhead, signed by the Authorized Representative
- Date and sign the latest edition of the letter.
- Complete Grant Name and Number
- Comprehensive Written Description and Justification for Each Proposed Change

COMMON MISTAKES

- Making budget adjustments between line items that exceed 10 percent of the award, without prior approval
- Charging indirect costs without an approved indirect cost rate or without using an acceptable de minimis rate
- Making changes to key personnel, program service plans, performance goals, and SOW commitments, without prior approval
- Approving subrecipient modifications when the revisions should first trigger a modification to the prime award, requiring Grant Officer approval

QUESTIONS?





COVID IMPACT

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- VETS released a series of questions and answered for HVRP grants. [HVRP COVID-19 Questions and Answers for Grantee Staff](#) (found [DOL.gov/VETS/Programs/HVRP](https://www.dol.gov/VETS/Programs/HVRP))
- There will be no blanket reduction. COVID is impacting each community differently.
- Reducing goals requires a descriptive justification and return of associated funds

RESOURCES

- **VETS NVTAC:** www.NVTAC.org
- **VETS:** www.dol.gov/agencies/vets, www.veterans.gov
- **DOL resources to help workers and employers:**
www.dol.gov/coronavirus
- **VETS Employer Guide to Hire Veterans:**
www.dol.gov/sites/dolgov/files/VETS/files/Employer-Guide-to-Hiring-Veterans.pdf
- **VETS NVTI Training:** www.NVTI.org

QUESTIONS?





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